

University of East-West Medicine

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www.uewm.edu

OPT Request Form

NOTE:

- 1) The student must submit Graduation application form and get it approved from Academic Department and Finance Office before applying for OPT I-20.
- 2) Every student must update employer information in 3 months after your OPT start date. If Employer information is not updated in 3 months your OPT will get cancelled in the SEVIS system automatically.
- 3) If you change employers, you must inform us within 10days of the change.
- 4) Academic Agreement: If your GPA falls below 3.0 or you receive an 'F' grade, or do not qualify to graduate, then you must withdraw your OPT with USCIS, you can contact USCIS at 1-800-892-4829

Please fill out the form below (Print or Type):

Student Name (Last, First): _____ Student ID# _____

Current Mailing Address (This address will be updated in your SEVIS record):

_____ City: _____ State: _____

Zip Code: _____ Country: _____

OPT Start Date (The student can choose any date within 2 months after graduation):

Month: _____ Day: _____ Year: _____

OPT I-20: Please select

- Pick up in person
- By Mail
- Regular Domestic Mail Domestic Over Night Shipping(\$30)
- Regular International Mail (\$70)

I am aware that

1. It is my responsibility to submit all required materials to **UEWM International Student Office** in order to process the OPT request.
2. I need to submit the completed OPT request form to **UEWM International Student Office**.
3. The request will be processed in five business days.

STUDENT SIGNATURE: _____ DATE: _____

Please attach I-765 form that fills out correctly. Without I-765 form, the University cannot issue you the OPT I-20.