

The University of East- West Medicine's



College of Tai Chi

Catalog

Catalog for September 5, 2011 – December 21, 2012

Please note this degree and certificate program will not be offered unless there are at least 10 students expressing interest and enrolling in the program.

595 Lawrence Expressway
Sunnyvale, CA 94085
408-733-1879 Fax 408-636-7705
<http://www.uewm.edu>

President's Message

Welcome to the University of East-West Medicine. We are excited about our new College of Tai Chi. Our staff has been working hard at developing this program for you. We have found over the years that patients that understand the need for proper exercise heal more rapidly and live longer. We have integrated some of the Tai Chi principles into our Master of Science in Traditional Chinese Medicine, but have found that there is a need to do further studies and have more time to practice the special area of Tai Chi. We believe that there is a large market for people that are truly "masters" of Tai Chi. The master will not only be able to practice Tai Chi, but also instruct others in this wonderful area of healthy Chinese exercise. We know that there is a demand for people that are experts in Tai Chi to oversee the operation of Tai Chi schools and to plan and execute regional, national and international competitions. Drawing from a large pool of professionals in the field of Tai Chi and building on their experiences, people can attain the graduate level of Master's in Tai Chi and take a leadership role internationally for this growing field. The question is, are you up to the rigor of our program? We believe that experienced people are. Look at our curriculum that has been developed by a group of very experienced and highly educated experts and you will see the wonderful program we have planned for you. Upon graduation you will be not only a true "master" but you will be a leader. We challenge you to come and see. This is the only graduate level Master's program in Tai Chi we are aware of. Our unique perspective and our unique curriculum will bring to the student a program that if mastered will lead to many positive outcomes in the field of Tai Chi, event planning and exercise for a healthier and longer life for you and your future students. Come join us in the gorgeous Silicon Valley where the college experience is enhanced by the presence of one of the most highly educated communities in the world. Come and join us on our beautiful tranquil campus and interact with other students as they study other exciting fields of traditional Chinese practices. You will learn and you will expand the possibilities for your future. Come join us.

Sincerely,

Dr. Ying Qiu Wang
President

WHAT IS OUR MASTER OF TAI CHI ALL ABOUT?

Program Mission: The Master's in Tai Chi will provide graduate level preparation to a variety of practitioners of internal martial arts who have educational and managerial leadership to benefit their communities by exposing the general public and martial arts students to the physical, social and health benefits of Tai Chi.

Program Objectives: Graduates of the program will be able to develop and present community programs in community centers and industry, recommend exercises to alleviate a number of common physical ailments, and manage events to present martial arts in general and Tai Chi in particular to the general public. The degree may qualify the graduate to teach in many institutions of higher education.

Program Description: The program consists of 28 semester units (500 class hours) of lecture and activity courses in the areas of Tai Chi theory and practice, health management and recreation administration. In addition, the degree also requires completion of a Masters Project with rigor consistent with graduate work (3 units and not less than 100 hours of effort), where the culminating experience is a poster presentation. The range of projects includes (but is not limited to): a web site, in-depth review of literature, business plans, facility feasibility studies, product development, educational materials, fitness programs (pediatric-geriatric), historical analysis, or educational intervention techniques, among others deemed appropriate by the academic advisor. The graduate student and the Dean of the College of Tai Chi agree to individual projects.*

*Note: The College has set a time limit of one calendar year from the date of the presentation for the completion of corrections to the project. If not completed in that time frame a grade of no credit will be given for the project. Graduate students must complete at least 21 units prior to enrollment for project credit.

Admission Requirements: Admission to the Masters Program requires the following: a bachelors degree from an accredited US college or university of higher education, background university level courses in Human Physiology, General Mathematics, comparative studies of western and eastern philosophies; a current CPR certificate; the ability to perform the short-form of any Tai Chi style, a letter of recommendation from an academic advisor, and a letter of recommendation from a recognized instructor in internal martial arts.

APPROVAL AND ACCREDITATION

The California Bureau for Private Postsecondary Education (BPPE) approves the University of East-West Medicine to operate and to provide educational programs leading to the award of the Master of Science degree in Acupuncture and Traditional Chinese Medicine, Doctor of Acupuncture and Oriental Medicine, Asian Body Work Certificates and a Master's in Tai Chi. UEWM is approved by the BPPE through August 31, 2014.

The Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM) accredits the University, which is the sole accreditation agency in the United States for the Master's degree in Traditional Chinese Medicine. ACAOM is located in 14502 Greenview Drive, Suite 300B, Laurel, MD 20708, Tel: (301) 313-0855; Fax: (301) 313-0912. UEWM is accredited through August 31, 2014.

The University is approved by the California Acupuncture Board to offer continuing education courses relevant to Traditional Chinese Medicine.

The Master of Tai Chi is not accredited by any organization, but the Master of Tai Chi is recognized and approved by ACAOM as a course that is offered by UEWM.

LOCATION AND ENVIRONMENT

The main campus of University of East-West Medicine is located in northeast Sunnyvale, Santa Clara County, California. Santa Clara County is well known for its recreational areas, including Great America, and is close to Santa Cruz and San Francisco. The weather is mild and sunny all year, and several other famous institutions of higher learning, such as Stanford University, San Jose State University, and Santa Clara University are located nearby.

CAMPUS FACILITIES

The main campus of University of East-West Medicine, located in northeast Sunnyvale, consists of 33,000 square feet of building space located with ample space for parking and other student needs. A spacious library with quiet study areas gives the students ample space for study. Word processing and Internet access are available in the computer lab and in the library. The Medical clinic and herbal pharmacy and intern lounge is located at the rear of the facility.

LIBRARY AND LEARNING RESOURCES

All students enrolled in the University have access to the libraries in the City of Sunnyvale, San Jose's main library, which is part of San Jose State University, and Stanford University along with the University's library of over 3,000 volumes, journals and audiovisual equipment and an electronic library. Each library is sizable with numerous quiet study booths and small group study areas. All four libraries are equipped with computer stations to provide students and faculty access to electronic databases and the Internet. A great number of reading materials and textbooks in English and Chinese concerning the disciplines of Acupuncture, Herbology and Traditional Chinese Medicine as well as Chiropractic, Western Medicine, Tai Chi and associated health care fields can be found in the library. Periodicals, professional journals, and magazines are located near the library front desk. The collection is updated regularly. Library resources also include video selections on required general education subjects and related health science fields (Biology, Chemistry, Physics and Psychology) as well as standard materials for review on various health care subjects.

Numerous computer stations allow students access to current information on the Internet, and educational CD-ROM resources in health care and medicine. The library is open daily during the week and weekend for student and faculty use. A Librarian and/or library assistant are available to assist in locating materials. The Librarian supervises audio-visual equipment and materials used for educational purposes. A fee of \$1.00 per day per book is charged for all overdue books. Students who have overdue books and do not return them to the library by the end of the semester will not be allowed to register for future courses until all fines are paid.

ACADEMIC LIFE AND STUDENT ACTIVITIES

UEWM values and encourages social and cultural interaction between students and faculty members. Full-time faculty members are available to students outside of their teaching schedules. In addition to regularly scheduled courses,

lectures and seminars (by guest speakers on various topics) are offered to students as well as to the community at large. Students are further encouraged to participate in campus study group activities.

CAMPUS COMMUNICATIONS

On-campus and inter-campus communications, including the posting of important dates, official announcements, Acupuncture State Board news releases, flyers, the scheduling of academic activities, student meeting times and locations are disseminated through the University Newsletters and directly by the administrative staff.

ASSOCIATED STUDENT BODY

Students enrolled at the University have an elected Student Council to represent them. The Student Council is responsible to organize a semesterly event called "Student Day." This gathering, with lunch hosted by the Associated Student Body and the University, is attended by students from all of our programs. Announcements, recent news and academic achievement awards are provided to attendees during these events.

STUDENT SERVICES

University of East-West Medicine provides a wide range of student services that include:

1. **Advising:** Counseling and advice to assist students with a variety of needs, including personal issues. Referrals are made in case of medical necessity.
2. **Referral Services:** Referrals for public health care services and housing.
3. **Student Records:** The University maintains permanent academic records. However, financial records are not maintained more than 5 years after students have graduated or left the University.
4. **Bookstore:** The campus Bookstore located in the library offers academic resources and textbooks, academic and office supplies, acupuncture supplies, logo apparel and gift items.
5. **Student Lounge:** Allows students to relax and enjoy snacks, food and to peruse posted ads and news items.

Other Student Services:

- a. Academic and career advising
- b. Scholarship and Academic service awards
- c. Student health services at University Clinics
- d. Federal Student Aid Counseling (Federal Student Aid is not available for the Tai Chi program)

University of East-West Medicine does not provide on-campus housing and does not have a formal placement service. However, employment offerings and listings are posted on various bulletin boards on campus.

PARKING

All vehicles using the University parking facilities must park in designated areas. Students must comply with all general traffic, speed and parking regulations found in the Student Manual and in the UEWM Policy and Regulation Manual. Violation of parking regulations may lead to citation and/or other penalties including towing or enrollment suspension.

UEWM POLICY AND REGULATION MANUAL

All policies, rules, regulations and updates are published in the UEWM Policy and Regulation Manual, a copy of which is kept in the Library. Faculty, staff and students must comply with the policies and regulations at all times.

ADMISSIONS

GENERAL ADMISSION POLICY

In accordance with Title IV of the Civil Rights Act of 1964, Title IX of Educational Amendments of 1972, Section 5 of the Rehabilitation Act of 1973 and Age Discrimination Act of 1975, University of East-West Medicine admits all qualified applicants regardless of age, sexual preference, religion, national origin, race, creed, marital status, mental limitation, disability or ethnic origin. All applicants must submit complete, official academic transcripts or records of previous education at all higher education institution attended. Failure to comply may result in delay in enrollment at the University or loss of academic credit. The University recruits and admits domestic and international students who have demonstrated the potential to complete UEWM's academic programs successfully. Motivation and interest to

succeed are considered in addition to the applicants' academic qualifications.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, web site: www.bppe.ca.gov Telephone Toll Free: (888) 370-7589 and Fax number: (916) 263-1897.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION. The transferability of credits you earn at the University of East-West Medicine is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the Asian Body Work Program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your course work at the institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the University of East-West Medicine to determine if your credits or certificate will transfer. UEWM has not entered into any transfer or articulation agreement with other universities for the Tai Chi program.

The University of East-West Medicine or its owners have never filed for Bankruptcy. (This statement is required by the BPPE. Education Code 94909(a)(12))

PRELIMINARY ADMISSION REQUIREMENTS

Applicants for admission to University of East-West Medicine must provide the Admissions Office with the following:

1. A properly completed Application Form
2. Evidence of all previous academic work: All official transcripts are to be sent directly to the Admissions Office of University of East-West Medicine before attending classes
3. A non-refundable \$100 Application Fee
4. Two letters of recommendation

An informal interview is required with the Director of Academic Affairs or admissions staff. If the applicant lives outside of California or outside the United States, either a phone interview may be required or an interview conducted by an alumnus.

Once admitted, students may not automatically enroll in courses or programs offered. Other specific admission requirements or prerequisites may be applicable as indicated in this Catalog and/or the admissions officer.

ENGLISH PROFICIENCY REQUIREMENT

Students must demonstrate English proficiency by submitting a TOEFL score of at least 500 and a mean score on the TSE, or the student must have completed a two year (60 semester or 90 semester credits) baccalaureate level education in an institution accredited by an agency recognized by the US Secretary of Education or from an equivalent educational institution in another country which is taught in the English language. Applicants who do not satisfy this requirement may be considered for admission with English as a Second Language, but must satisfy the proficiency requirement in English before beginning their second semester.

UEWM POLICY AND REGULATION MANUAL, ADMISSIONS

GENERAL EDUCATION AND ADMISSION REQUIREMENTS

Admission to the Masters Program requires the following: a bachelors degree from an accredited US college or

university of higher education, background university level courses in Human Physiology, General Mathematics, comparative studies of western and eastern philosophies; a current CPR certificate; the ability to perform the short-form of any Tai Chi style, a letter of recommendation from an academic advisor, and a letter of recommendation from a recognized instructor in internal martial arts.

These general education courses must have been earned at a US accredited institution(s), and approved as a degree-granting Postsecondary educational institution, or the equivalent, prior to enrollment in UEWM's degree programs. If an applicant has successfully completed 90 semester (or 60 semester) units of college work, but was found to be deficient in the General Education (GE) requirement mentioned above, he/she may enroll in the University's programs under the condition that he/she will complete the GE requirement within second semester from the enrollment date. The University offers 20 semester units in general science (Anatomy, Physiology, Physics, Biology, etc.), which may be used to satisfy the science requirement in GE. College courses with a "D" grade cannot be counted. All applicants must have a Cumulative Grade Point Average (CGPA) of 2.30 to enroll, however, the Admissions Office will give preferential admission to prospective students with a CGPA of 3.0 or higher on a scale of 4.00.

COLLEGE CREDIT FOR PRIOR LEARNING

A maximum of 15 semester units of a prospective student's admission requirements may be earned by credits based on prior learning in the following ways:

1. CLEP (College Level Examination Program) tests.
2. DANTEs (Defense Activity for Non Education Support) tests.
3. American College Testing PEP (Proficiency Examination Program) exams.

Except for general science courses, college units earned through the above tests/exams must be evidenced in official transcripts of the college/university administering them, or by any other official documents reflecting the units and grades.

TRANSFER STUDENTS

Transfer students must meet the admission requirements in effect at the time of matriculation and must comply with the same procedures as mentioned above. Upon admission, academic credits earned at other institutions will be assessed by the Director of Academic Affairs and be given transfer credit only upon a course-by-course evaluation for similar content and for courses closely approximating the units or instructional hours as those offered by the University. It is the responsibility of the student to seek and secure accurate course descriptions and syllabus from their previous school(s). These materials must be sent from the previous school(s) directly to the University. Evaluation and acceptance of transfer credit may be allowed for courses taken at institutions approved by the California Acupuncture Board and/or accredited by ACAOM or from regionally accredited institutions. These courses must be similar in topic and content. Credit cannot be given for courses with a grade of "D" or lower. Grades lower than "B" may not be accepted. In addition to the above, students requesting transfer credit may be required to take and successfully pass placement and or challenge exams. An administrative fee of \$200 is charged for each placement or challenge exam.

TRANSFER UNITS TO QUALIFY FOR UEWM SEMESTER SYSTEM

In determining the time limitation to complete the degree program, all transfer credit for previous work as granted by the Academic Office of the University may be used. The University may not accept course work that is older than four years and will not accept work that is five years or older.

INTERNATIONAL STUDENTS

All international students must:

1. Submit evidence of possessing financial resources to complete the academic program such as bank balance statements.

2. Comply with laws, rules and regulations of the United States Citizenship and Immigration Services (CIS).
3. For students enrolling in the English language program: Submit proof of English language proficiency with a score of least 500 on the Test Of English as a Foreign Language (TOEFL). Testing information may be obtained by writing to TOEFL, Box 899, Princeton, NJ 08504 (www.toefl.org).
5. Have academic transcripts evaluated by a recognized Credential Evaluation Agency with an original of the evaluation provided to the University.
6. If an applicant of foreign nationality is accepted to any degree program offered by the University, an I-20 will be issued to assist the student to obtain an F-1 student visa. No fee is charged for issuing the I-20 for the first time. It is the student's obligation to inform the University of his/her address changes immediately since the University must be able to contact the student at any time; otherwise, the enrollment of the student will be suspended (as required by federal law).

ENGLISH LANGUAGE PROFICIENCY

Instruction at University of East-West Medicine in the College of Tai Chi is offered in English. Students who are non native English speakers enrolled in the Tai Chi program must demonstrate English proficiency before beginning the clinical internship program by achieving an official TOEFL score of 500 or higher and a mean score on the TSE (Test of Spoken English). Upon admission, a foreign prospective student may be assessed and tested by the Director of Academic Affairs for English language proficiency. Students with difficulty in English may be requested to enroll in English as a Second Language classes offered off campus at local adult education programs, the community colleges or at private language schools. The cost of these ESL programs will be borne by the student as additional costs.

MATRICULATION AT THE UNIVERSITY

University of East-West Medicine admits new students every semester. All students must register for units each semester to comply with satisfactory academic progress (SAP) requirements. All students are strongly encouraged to meet with the Director of Academic Affairs at least once each semester during registration periods for academic advising and determination of Satisfactory Academic Progress. All enrolled students are required to complete General Education courses prior to admission to the Master's degree program. Tai Chi Students must maintain a 3.0 GPA in their Tai Chi classes, they must pass 67% of their courses each semester, their SAP will be evaluated every two semesters and their maximum time frame for completion is 3 years for a full time student and 4.5 years for a part time student.

FULL-TIME AND HALF TIME STUDENTS

Students carrying a semester academic load of twelve (12) units or more are classified as full-time students. Students carrying six units and up to eleven (11) units are considered half-time students. However, half-time students must carry an average academic load of six (6) units each semester to maintain Satisfactory Academic Progress (SAP) as required by Federal law and University of East-West Medicine regulations. Upon request, a student may qualify for an accelerated program of study at a minimum length of two semesters, which must include all transfer credits, if any.

TIME LIMITATION FOR GRADUATION

Upon enrollment, students may complete the Master's degree program in the following ways:

Accelerated Academic Track: In this track the students can complete the Master in Tai Chi program in two semesters by carrying an average semester academic load of fifteen (15) units one semester and sixteen (16) the other. Student cannot graduate from the University in less than two semesters or one (1) calendar year.

Normal Academic Track: In this track, students can complete the Master's program in three semesters by carrying an average semesterly academic load of twelve (12) units. Failure to do so will result in non-compliance with the University's regulation on Satisfactory Academic Progress (SAP).

Extended Academic Track: The maximum time allowed for any student to complete the Master's in Tai Chi program is 5 semesters or four and one half (4.5) calendar years. The student must be enrolled in an average of 6 units

two semesters every calendar year in order to meet the University's regulation on Satisfactory Academic Progress (SAP).

SATISFACTORY ACADEMIC PROGRESS (SAP)

SAP is applied to all enrolled students to ensure successful completion of all required educational courses within a specific time period as indicated above. The standards of Satisfactory Academic Progress (SAP) are maintained at all times in order for students to timely graduate from the University. Failure to maintain SAP can lead to Academic Probation and eventual dismissal from the University. Details of SAP can be found in the Student's Manual and the **UEWM Policy and Regulation Manual**.

RESIDENCY REQUIREMENT

To receive a degree from University of East-West Medicine, a student must have been a resident of the University for a minimum period of one full time (1) semester and completed over 16 units at the University regardless of the student's transfer units.

LATE REGISTRATION

Current students who have not registered by the last day of registration may enroll in courses during the first three weeks of a semester by paying a late registration fee of \$150. Students are discouraged to register after the 2nd week of the semester. No enrollment or addition of any course is permitted after the 2nd week of the semester without consent from the instructor and authorization from the Director of Academic Affairs. Students returning from a leave of absence or withdrawal status are allowed up to Wednesday of the 2nd week of the semester to enroll in classes without paying the late registration fee.

ENROLLMENT AGREEMENT

The enrollment contract or agreement signed by a prospective student will not become valid and binding until the student makes an initial visit to the University or attends the first class of instruction. The University encourages all prospective students to visit prior to the first day of class for a tour of campus facilities, to ask questions about the program and to obtain other information that may affect the student's decision to enroll. See Enrollment Agreement at the end of this catalog.

ADD AND DROP

By Wednesday of the 2nd week of each semester, no more than two courses may be dropped. An equivalent number of courses may be added without penalty (financial or attendance). Students must comply with the Satisfactory Academic Progress (SAP) regulation as required by UEWM regulation and Federal law. No other course additions will be allowed after the 2nd week except under emergency circumstances that would apply in cases of incomplete grades. Improper dropping of classes by students receiving financial aid can jeopardize their eligibility status and loan deferment with lending institutions. (Note: at this time, Master's in Tai Chi Students are not eligible for Federal Student Aid.)

AUDITING CLASSES

An applicant wishing to audit one or more courses must complete an audit application form and comply with all admission requirements. In lieu of a standard application, he/she must submit the Audit Application Form. The applicant must demonstrate sufficient knowledge to benefit from auditing the course. A limited number of students with audit status are allowed in any given class. In addition to the application fee, the student is required to pay the course tuition, a registration fee and other fees, if applicable. Enrolled students may petition to audit a class already taken earlier at the University by paying a \$50.00 auditing fee. Audit classes are recorded in University official transcripts as "Audit" courses with a "P" (passing) or an "F" (failure) grade. Audited classes are not covered by financial aid. Audited classes cannot be converted to credit classes. If credit is desired, students must take the class for credit and pay the tuition for the class. The tuition cost for auditing a course is the same as taking it for credit.

ATTENDANCE / TARDINESS

Students are expected to attend classes regularly and to arrive in a timely manner to assure qualitative and quantitative

participation in the educational program. Students who are tardy may disrupt class instruction. This is an inconvenience to other students and to the instructor. Repeated tardiness will tend to result in lower grades. They are also contributing factors to failing grades. Chronic tardiness may result in dismissal from the class and/or from the University.

Excessive Absence is regarded as a serious issue. Excessive absence (exceeding 30% of class hours) may only be allowed by the instructor upon consideration of all the evidence justifying the absence and making up the lost work. An excused absence merely gives the student who missed the class an opportunity to make up the work and is not an excuse from the work required. Repeated unexcused absences will result in lower grades, failing grades and/or dismissal from the class and/or the University. If a student is not able to attend classes, he/she is advised to make contact with the University immediately so that the instructor(s) can be notified. If absenteeism exceeds thirty percent (30%) of a course, the student must repeat the course regardless of the reason for the absences. Students missing the last 3 weeks of class will receive a "Failure" or incomplete grade depending on the situation as evaluated by the Director of Academic Affairs and the instructor.

All students receiving financial aid must comply with all applicable regulations. Title IV Financial Aid recipients who do not maintain regular enrollment due to unexcused absences may lose part or all of the Title IV Federal Student Aid eligibility. At this time the Tai Chi program is not eligible for Federal Student Aid. A Leave of Absence for medical reasons may be granted if health problems force the student to withdraw from all courses at any time during the semester. A Leave of Absence (not to exceed 180 days in any given 12-month period) for personal reasons must be filed before the end of the registration period for the following semester, unless unforeseen and compelling reasons (e.g. a death in the immediate family) make it necessary to grant otherwise.

GRADING SYSTEM

The grading system adopted by the University is as follows:

Superior Achievement

A (+): Grade point: 4.00

A: Grade point: 3.80

A(-): Grade point: 3.50

Good Achievement

B (+): Grade point: 3.40

B: Grade point: 3.20

B(-): Grade point: 3.00

Average Achievement

C (+): Grade point: 2.80

C: Grade point: 2.50

C(-): Grade point: 2.00

Marginal Achievement

D: Grade point: 1.00

Marginal Grade of "D" is not acceptable for any Courses.

Unsatisfactory Achievement

F: Grade point: 0

I: Incomplete Work: Grade point: 0 (must be completed by the 2nd week of the next semester)

Failure to complete the missing academic work within the specified period will result in the Incomplete grade "I" to be changed to an "F" grade.

W: Withdrawn from the course, no credit given

Others:

AU: Audit for no Credit

P: Passing Grade

TC: Transfer Credit

All grades submitted by the faculty are final with the exception of those recorded through mechanical error or through errors in the calculation of grades by the instructor. The Registrar's office is responsible for recording grades into the official academic transcripts. The administration does not change grades. Only the instructor can change a grade and that is only for academic or clerical purposes.

RETENTION OF RECORDS

Student Records will be maintained for five years. Transcripts will be maintained forever. If the school closes arrangements will be made with another school and/or BPPE.

FINAL EXAMINATIONS AND MAKE-UP EXAMS

Student achievement is evaluated in all courses. Students are informed in course syllabi as to the method of evaluation (testing, term reports, attendance, participation in class activities, mastery of physical skills, etc.) and as to work assignments at the start of each semester. The University requires all instructors to give a minimum of two (2) written exams in each course. Students who find it impossible to take an examination on the scheduled date must make arrangements in advance with the instructor either to take the examination at another time before the deadline for grade reporting or to request an Incomplete grade to be assigned. Students must complete a Make-up Examination Form and pay a \$50.00 administrative fee. No exception will be made to these regulations without written approval of the Director of Academic Affairs.

CHANGE OF GRADES

Grades, which are given at the discretion of faculty, reflect the academic achievement of the student. To change a grade, the instructor must provide the Director of Academic Affairs with appropriate reasons and evidence for the change in writing. Grade Change Forms must be submitted by the faculty member to the Director of Academic Affairs before the Registrar can process the change. Students wishing to contest a grade must do so in writing to the Director of Academic Affairs by the second Wednesday of the following semester. Beyond this deadline, recorded grades cannot be changed.

FAILURE GRADES AND REPEATED COURSES

A grade of "F" (Failure) may be remedied by repeating the course. Multiple failure grades may result in academic probation and/or academic dismissal. Any student with an "F" grade in a course must repeat that class in its entirety. If a higher grade is earned in the repeated course, the lower grade will remain in the student's academic records but will not be counted in the grade point average. Tuition is charged for each repeated course. However, financial aid for each repeated course will not be available. At this time the Tai Chi program is not eligible for Federal Student Aid.

INCOMPLETE GRADES

An "I" grade (incomplete) may be given to a student if, for just cause or justifiable excuse (such as medical or family emergency) he/she was unable to complete the required academic work or was unable to take the midterm exam or the final exam at the scheduled time. It is the responsibility of the student to explain the justifiable excuse to the instructor and to determine with the instructor the work needed to be completed and when such will be completed. An "I" must be corrected within the first two weeks of the subsequent semester. Multiple Incomplete grades may lead to academic probation and academic dismissal from the University.

Incomplete grades, when not corrected within the time frame indicated above will be automatically changed to "F" grades. If the instructor who issued the "I" grade is no longer on the faculty, determination of completion of the needed work shall be made by the Director of Academic Affairs and may be assigned to the instructor who is currently teaching the same course. The student is responsible to complete the academic deficit in a timely manner.

MINIMUM ACADEMIC ACHIEVEMENT

Students must maintain a 3.0 cumulative grade point average (CGPA) at all times. Failure to do so will result in academic probation and, if continuous through the following semester, the student could be dismissed from the University.

ACADEMIC PROBATION

All students are required to maintain Minimum Academic Achievement at all times. A student will be placed on academic probation if his/her QGPA and/or CGPA fall below 3.0 on a 4.00 scale. Students placed on probation will be counseled by the Director of Academic Affairs and may receive special remedial tutoring, if requested at an additional charge. Students on academic probation must improve the unsatisfactory GPA within the next probationary semester. Students who violate the Satisfactory Academic Progress (SAP) regulation will also be placed on academic probation. If a student is eligible and is in an eligible program financial aid may continue during the next semester of probation.

but the student's financial aid eligibility will be terminated if the deficiency is not corrected by the end of the next semester of probation.

CONTINUATION AS A NON-MATRICULATED STUDENT

If a student fails to meet the minimum academic standard described above, the student may no longer continue at University of East-West Medicine as a matriculated student. However, with the Director of Academic Service's approval, the student may enroll at the University as a non-matriculated student for a period of time not to exceed two (2) semesters. The student will not be eligible for federal and state student aid in order to retake courses or to practice skills at which the student was previously unsuccessful. If the student demonstrates, after retaking courses or practicing skills, that he/she is academically and motivationally prepared to continue in the program, the student may be reinstated as a matriculated student. The Director of Academic Affairs must approve reinstatement as it is based on evaluations made by instructors who are familiar with the work of the student. (Financial aid eligibility may be reinstated in the semester following the term in which the student was reinstated to matriculated status if the student and program are eligible for financial aid. **NOTE:** The Tai Chi program is not eligible for Federal or State Student Aid at this time.)

ACADEMIC DISMISSAL

When a student does not maintain satisfactory academic progress or his/her cumulative grade point average (CGPA) falls below 3.0 (scale of 4.00), he/she will be placed on Academic Probation and will be officially notified by the Director of Academic Affairs. Students on academic probation will be given one (1) semester from the date they are placed on academic probation to improve their grades to the required level or to correct the academic deficiency. Students on academic probation for one (1) semester, whose continuation as a non-matriculated student is disapproved, will be dismissed from the University. Criminal or otherwise prohibited conduct may result in dismissal from the University and possible prosecution. The tuition refund formula as stated in this Academic catalog applies to dismissed students as well as those who withdraw.

WITHDRAWAL FROM CLASSES

Students may withdraw from classes (see Add and Drop) by Wednesday of the second week of the semester without affecting their grade point average (GPA). Thereafter students are required to obtain permission from the Director of Academic Affairs to withdraw (See Add and Drop Form). Withdrawal from enrolled classes after the first two weeks of the semester without the Director of Academic Service's permission can result in a "W" grade. By following proper withdrawal procedures, a grade of "W" will be entered into the student's transcript indicating such withdrawal status. Withdrawals are not permitted during the final three (3) weeks of instruction except in cases of serious accident or illness. A grade of "F" will be automatically entered in the grade report if a student does not attend the final three (3) weeks of class without being excused. All withdrawals must be requested by completing the Add and Drop Form. E-mail or Fax requests or oral requests, whether by phone or in person, are not acceptable and will not be acted upon. Students on Financial Aid programs who withdraw from classes can jeopardize their financial aid status and loan deferment with the lending institution. Refund of tuition, if any, will be made in accordance with the Refund of Tuition and Fees (Buyer's Right to Cancel) regulation. For students receiving financial aid, any tuition refund will be made first to the Unsubsidized Stafford Loan, then Subsidized Loan, Federal Pell Grant, FSEOG and Cal Grants up to the net amount dispersed from each source.

LEAVE OF ABSENCE

All Leaves of Absence (not to exceed 180 days in any 12-month period) must be approved to avoid withdrawal status. Time during an approved Leave of Absence will not be included in the calculation of a student's maximum program length. A student who wishes to take a Leave of Absence must make the request prior to or on the first day of instruction by completing the Request for Leave of Absence form. The leave of absence is effective only when the Director of Academic Affairs has acted upon the request and granted permission. A student who has taken a leave of absence without the Director of Academic Affairs' permission will not be considered a continuing student without persuasive reason(s) and evidence to substantiate such absence. Those students receiving Federal Student Aid must comply with all rules and provisions of Federal and State Student Aid Programs. Non-compliance with Federal regula-

tions regarding Leave of Absence can jeopardize the student's eligibility for future financial aid and loan payment deferment.

WITHDRAWAL FROM THE UNIVERSITY

Students wishing to withdraw temporarily from the University, but with the intent to remain as continuing students, must obtain the approval of the Director of Academic Affairs. Students who fail to register for two (2) consecutive semesters without the Director's approval will be considered as withdrawn from the University. Such students must apply for re-admission if they wish to complete their program of study at University of East-West Medicine and pay ALL the associated fees. Nonattendance of classes or stopping a check for payment does not constitute withdrawal from the University. Notification must be in writing. The following must take place for any student to officially withdraw from the University:

1. Notify the Director of Academic Affairs or Registrar of intent to withdraw by completing a Withdrawal Notice form.
2. Clear all outstanding debt with the University.
3. Return all books, materials or equipment owned by the University.

REQUESTING A LEAVE OF ABSENCE, RULES AND FORM

In accordance with both established University Regulations and Federal Title IV Student Financial Aid requirements, a student may request a leave of absence for the following reasons and lengths of time.

1. A student who requests a Leave of Absence from the University and wishes to maintain his/her enrollment status may do so under the following conditions:
 - a. File a request for a Leave of Absence not to exceed 180 days in any 12-month period. The student must sign and date the form prior to the leave of absence, unless unforeseen circumstances prevent the student from doing so.
 - b. Receive approval for the leave of Absence request by the Director of Academic Affairs and by the Financial Aid Officer (if receiving Title IV Financial Aid) or by the Foreign Student Advisor (if F-1 visa student)
2. Generally, one Leave of Absence may be granted in a 12-month period. However, more than one Leave of Absence may be granted for well-documented unforeseen circumstance provided that the total number of days for all Leaves of Absence does not exceed 180 days in any given 12-month period. The 12-month period would begin on the 1st day of the student's Leave of Absence.
3. Students receiving Financial Aid Title IV loans who fail to return to the University from an approved Leave of Absence will be considered as a Withdrawer and will be reported to the lending institution by the University. Consequently, his/her loan deferment may be affected and his/her repayment schedule may be in effect.
4. The student's withdrawal date, and the beginning of the student's grace period for loan repayment is the last date of academic attendance as determined by the University from its attendance records.
5. The University may be required to refund unearned funds, if any, to the Title IV Programs when a student withdraws from the University.
6. The approved Leave of Absence time will not be counted against the student's expected "time of completion" being maximally three (3) calendar years, but will count if transfer courses are five years or older.

PRIVACY OF RECORDS

In accordance with the Family Educational Rights and Privacy Act (FERPA), the University protects the privacy of student records, including address, e-mail address, phone number, grades, financial information and attendance dates.

A copy of the University's FERPA policy is available from the Registrar. The Act provides each current and former student with the right to inspect and review information contained in his/her academic file. A student interested in reviewing his/her file must submit a request in writing to the Registrar. A time will be scheduled for the student to review his/her file. A student also has the right to submit written requests for amendments to his/her academic record.

BUCKLEY AMENDMENT

In compliance with Public Law 93-380, Section 438 (The Buckley Amendment), student grades, records, or personal information may not be given to third persons without written consent of the student. Permission must be given by the student in order for information in his/her file to be used as reference checks for credit or employment evaluation by third parties, and the student must file a declaration to this effect, which will be kept in the student's file(s). The declaration can be all-inclusive or on a case-by-case access basis. (The provision to release financial aid data to authorized agencies is not a violation of the Buckley Amendment.)

PERSONAL CONDUCT

Each student is expected to be an example of proper academic decorum. This includes the student's attitudes, actions, appearance and attire. The University's administration has the authority to take appropriate action through the Academic Council or administrative disciplinary measures if this code of conduct is not adhered to. It is the policy of the University to prohibit smoking and prohibit unlawful possession of or use of controlled substances or alcoholic beverages. Firearms or any other weapon possession anywhere on campus, clinic or the parking lot is **STRICTLY PROHIBITED**.

PERSONAL INTEGRITY

Any evidence of improper communication, use of books, notes, cellphone, other electronic devices or other nefarious action in the classrooms during examinations will be sufficient basis for an instructor or proctor to take the examination paper from the student and dismiss the student from the room with an automatic "F" grade for that test. Such offenses customarily result in a grade of "F" for that course and students being placed on academic probation. Additionally, the student may be expelled.

When reported by the proctor or instructor, cheating offenses will be handled by the Academic Council and the University's administration as with any other offenses within the University community. Faculty and staff are required to report all instances of cheating to the Director of Academic Affairs.

REFUSAL OF SERVICES TO STUDENTS

The University may refuse any type of service to students who have not paid tuition and/or fees. The University may also refuse re-admission to a student who has left the University with outstanding financial obligations.

UNIVERSITY OF EAST-WEST MEDICINE STANDARDS

University of East-West Medicine's academic and non-academic standards include policies, rules, regulations and enforcement measures. These are the basic guidelines for conduct on the premises of the University and, under certain circumstances, behavior outside the University. The Board of Regents, the Academic Council, or the Executive Council may approve any amendment to the University's standards. These standards may be amended at any time with notice posted on University campus bulletin boards and prominently displayed in the University newsletter. Students will be expected to maintain themselves at all times in a manner befitting a professional institution. Unprofessional conduct at the University will not be tolerated. A student may be dismissed from the University for unsatisfactory conduct, scholarship or attendance, or for any other cause if the student's conduct is considered to be prejudicial to the University's interests, the Acupuncture & Chinese Medical profession, the massage therapy profession or the practice of Tai Chi.

DRUG-FREE ENVIRONMENT POLICY

It is the policy of the Board of Regents of the University of East-West Medicine that the learning environment be free

of addictive substances. Specifically, all members of the University's community, which include administration, faculty, staff, students and guests, must abstain from the consumption/use of alcohol, narcotics, and/or misuse of prescription drugs while on University property. Violation of this policy could lead to suspension, expulsion, termination, and in the context of criminal activity, referral to law enforcement agencies. Employees and students having difficulties with addictive substances may seek confidential counseling from the University Administration for referrals to agencies providing assistance with alcohol or drug-related problems.

STANDARDS ENFORCED BY SUSPENSION/EXPULSION

- 1) Alcoholic beverages will not be permitted on campus at any time.
- 2) No student or employee may be on campus intoxicated or under the influence of any illegal substance.
- 3) No student or employee will threaten anyone physically.
- 4) No student or employee will falsify school records.
- 5) No student or employee will cheat or compromise test materials.
- 6) No student or employee will remove library materials without permission.
- 7) No student or employee will come to school dressed unprofessionally.
- 8) No student or employee will disrupt class or academic activities.
- 9) No student or employee will be abusive verbally with another student, instructor, staff or administrator.

CONDUCT ENFORCED BY EXPULSION/PROSECUTION

Students found to have conducted themselves unacceptably may risk expulsion and/or prosecution. Unacceptable conduct may fall under the following categories, but is not limited to:

- 1) Stealing University property or fellow student property
- 2) Illegal possession, use of, or intoxication with controlled substances
- 3) Assault (for any reason except self-defense and defense of others)
- 4) Vandalism
- 5) Committing a crime on campus property beyond normal traffic violations
- 6) Aiding and/or abetting in any of the above situations
- 7) Possession of firearms or illegal weapons as defined by state and federal guidelines

A student may be suspended or dismissed from a class or the University pursuant to the appropriate hearing and/or appeals procedures.

STUDENT GRIEVANCE PROCEDURE

Students who feel aggrieved with the University, its policies, its practices and procedures, or its faculty and/or staff may submit grievances in writing to the Director of Academic Affairs, who will act upon it, or direct it to the President. A response will be sent as quickly as possible. Dismissal of a student will not take place without a formal hearing except for extenuating circumstances where life or harm might be threatened.

Should the student(s) feel aggrieved with the Director of Academic Affairs a petition may be submitted to the President of the University, who, if necessary, will arrange an appeal committee to hear the student's case and the recommendations of the Director of Academic Affairs. Any questions or problems which have not been satisfactorily answered or resolved by the University may be directed to the: The University President and if the student does not receive a satisfactory resolution after meeting with the President and receiving a written decision, to the Board of Regents Chairperson. If the University President aggrieves the student, may present their written grievance to the Board of Regents Chairperson. If the student seeks resolve by working with this appeal process and is still not satisfied, the student may call or write the:

Bureau for Private Postsecondary Education
P.O. Box 980818
West Sacramento, CA 95798-0818
Physical Address:

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento California, 95833

Phone: (916) 431-6959
Toll Free: (888) 370-7589
Main Fax: (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (toll-free telephone number) or by completing a complaint form, which can be obtained on the bureau's Internet Web site:

Web site: www.bppe.ca.gov
E-mail: bppe@dca.ca.gov

Additionally, questions or problems that have not been resolved at the University following the appeals process, the student may contact the Accreditation Commission for Acupuncture and Oriental Medicine. Their address is 14502 Greenview Drive, Suite 300B, Laurel, MD 20708. Their telephone is (301) 313-0855.

STUDENT TUITION RECOVERY FUND

The Student Tuition Recovery Fund (STRF) was established by the California Legislature to protect any California resident who attends a private Postsecondary institution from losing money if you prepaid tuition and suffered a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment. To be eligible for STRF, you must be a "California resident" and reside in California at the time the enrollment agreement is signed or when you receive lessons at a California mailing address from an approved institution offering correspondence instruction. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered "California residents." To qualify for STRF reimbursement you must file a STRF application within one year of receiving notice from the Bureau of Private Postsecondary Education that the school is closed. If you do not receive notice from the Bureau, you have 4 years from the date of closure to file a STRF application. If a judgment is obtained, you must file a STRF application within two years of the final judgment. It is important that students keep copies of the enrollment agreement, financial aid papers, receipts or any other information that documents monies paid to the school. Questions regarding the STRF may be directed to the:

Bureau for Private Postsecondary Education
P.O. Box 980818
West Sacramento, CA 95798-0818

Physical Address (as of November 20, 2010):
Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento California, 95833

Phone: (916) 431-6959
Toll Free: (888) 370-7589
Main Fax: (916) 263-1897

Web site: www.bppe.ca.gov
E-mail: bppe@dca.ca.gov

BPPE NEW POLICIES AND PROCEDURES

University of East-West Medicine makes every effort to inform its students of changes in policy and procedure that have been promulgated by the Bureau of Private Postsecondary Education (BPPE). In instances where policies and procedures have been implemented prior to the publication of a new UEWM Catalog, the University will bring

Policies or Procedures to the attention of students in the following ways:

1. Posting on bulletin boards of the University, classrooms, student lounges and study rooms.
2. Flyers with the necessary information will be available in the Administration Office.
3. Instructors will announce the new changes to students in classes, if necessary.
4. The University's Newsletter.
5. The University's website.

SEXUAL HARASSMENT POLICY

University of East-West Medicine strives to provide an environment in which the dignity and worth of members of the school community are based on mutual respect. Sexual harassment is considered unprofessional conduct of employees and students and is unacceptable behavior. It will not be tolerated. University of East-West Medicine is committed to an employment and academic environment that encourages excellence. This environment includes freedom from all forms of harassment for students, faculty, staff and applicants who seek to join the University. Sexual harassment violates University of East-West Medicine policies as well as local, state, and federal law. It is a violation of University policy for anyone to retaliate against an employee, student, or applicant who makes a claim of sexual harassment. Any person violating University policy on sexual harassment is subject to disciplinary action such as reprimand, suspension, or termination of employment or enrollment. The type of disciplinary action imposed will depend on the severity of the offense.

GENERAL DEFINITION OF SEXUAL HARASSMENT

Sexual harassment is an unwelcome sexual advance, request for sexual favors, verbal or physical conduct of a sexual nature directed towards a student, employee, or applicant seeking to join University of East-West Medicine. When an individual is in a position to influence the education, employment, or participation in a school activity of another person, even apparent consensual sexual relationships often constitute sexual harassment. Sexual harassment occurs when any of the following circumstances exist:

1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of a person's status in a program, academic decision, employment, or admission;
2. Submission to or rejection of such conduct is used as the basis for academic decisions or employment decisions, or
3. Such conduct has the purpose or effect of "unreasonably interfere" with an employee's work or student's academic performance or creating an intimidating, hostile, coercive and offensive work or educational environment. For purposes of this policy, "unreasonable interfering" is defined as improper, unjustifiable behavior going beyond what is appropriate, warranted, or natural.
4. Sexual harassment is not limited to action by a supervisor but can include conduct by a co-worker or student.

ANNUAL SECURITY REPORT

University of East-West Medicine publishes an Annual Security Report in compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (previously named the Student Right-to-Know and Campus Security Act of 1990). This report provides information on campus security regulations and campus crime statistics to current, prospective students and others. If you have not reviewed this document, please ask a University administrator for a copy or review the copy in the library when it is available. The University posts this report on the school bulletin boards each September.

INDEPENDENT STUDY

The Director of Academic Affairs may permit students to complete course requirements by means of Independent Study if a particular course is needed to graduate in a timely manner and that course is not offered during the last semester for which the student is planned to graduate. Independent Study requires approval by the Director of

Academic Affairs and only students with a CGPA of 3.5 can apply for this privilege. Independent Study is only allowed for a maximum of two (2) courses. Units for Independent Study are awarded based on one (1) hour of contact per week with an instructor and completion of the assignments, which must equal eleven (11) hours of contact and approximately fifteen (15) hours per unit of study time in one semester. A student on Independent Study must regularly meet with the assigned faculty for assessment of learning and to take appropriate quizzes or exams. A student seeking Independent Study must submit an Independent Study Request Form and must meet all applicable regulations or restrictions as published in the Student Manual.

TUITION AND FEES

The University operates on a schedule of three (3) semesters per calendar year. Each semester includes fifteen (15) weeks of study. Tuition and fees are due and payable upon completion of Registration. A grace period is available making tuition and fees due and payable by Wednesday of the second week of each semester. There is a penalty for late payment of tuition and fees. The University reserves the right to amend the schedule of tuition and fees, which is determined prior to the fall semester of each year and maintained throughout the academic year.

Refundable Fees:

Tuition per Semester Unit \$ 295

Internship/Activity Class Fee per Hour \$ 12

Non Refundable Fees:

Application Fee \$ 100

Registration Fee (per Semester) \$ 55

Student Technology & Computer Fee (per Semester) \$ 10

Late Registration Processing Fee \$ 150

Audit Fee \$ 50

Make-up Examination Fee \$ 50

CCE Retake Exam Fee \$ 75

Placement Exam Fee per exam and per course \$ 200

Returned Check Fee \$ 20

Transcript Fee \$ 10

Catalog Fee \$ 10

Malpractice Insurance, when applicable \$ 50

Evaluation Fee & Graduation Fee \$ 200

Initial Issuance of I-20 Form Upon Acceptance for Enrollment N/C

Issuance of I-20 form for extended stay to complete studies \$ 20

A penalty is assessed for all payment of tuition received after the grace period ending on Wednesday of the second week of each semester.

TOTAL COSTS OF THE MASTER'S IN TAI CHI PROGRAM (3 SEMESTERS)

Tuition \$ 9145

Registration Fee (Estimate) \$150

Books & Supplies (Estimate) \$1,500

Other Fees (Estimate) \$350

Total approximate costs: \$11,145

FINANCIAL AID PROGRAMS

There are no Federal, State or local financial aid programs for the Tai Chi program.

TUITION PAYMENT SCHEDULE

After registration and payment of the registration fee, students must pay 50% of the tuition and fees prior to the beginning of the next semester. The remaining 50% of the tuition and fees must be paid during the grace period ending on Wednesday of the 2nd week of the semester (last day to Add and Drop). Late payment of the remaining 50%

tuition and fees is subject to a penalty.

TUITION REFUND

None of the fees paid at the time of enrollment, except tuition, are refundable in the event of cancellation of enrollment by the student. All fees or charges other than tuition are non-refundable since they are encumbered for expenditures immediately upon collection. Books, textbooks and other materials purchased by the student at the University's Bookstore (in the Library) are the property of that student. The University will neither accept return of purchased materials, nor make refunds for services.

No refunds may be dispersed to a student until the Financial Aid Program has been repaid. The University is obligated to repay the following funds: Title IV Sources: Unsubsidized Federal Stafford Loans, Subsidized Federal Stafford Loans, Cal Grants and Scholarships. Refunds will be determined by the percentage of tuition contributed by that source.

A student may cancel the enrollment agreement at any time on or before the first day of instruction without charge. The student will receive a full tuition refund (except for paid fees). For students who have completed 60% or less of the fifteen (15) week semester, refunds will be made on a pro rata basis. The refund shall be the amount of tuition paid multiplied by a fraction, with the numerator as the number of class hours the student has not attended but paid for, and the denominator as the total number of class hours (credit units X 15) for which the student has paid. A student will not receive a refund of tuition after more than 60% of the instruction of a course has been conducted. To receive a tuition refund, a student must submit in writing a dated and signed request for withdrawal. The refund formula above shall be based on the day the University's office receives the withdrawal notice from the student. Verbal, e-mail or telephone withdrawal notice will not be accepted.

REFUND CHART

1st Day of Class 100% Refund of tuition
Day two of Class through Week One 90% Refund of tuition
Beginning of Week Two 80% Refund of tuition
Beginning of Week Three 70% Refund of tuition
Beginning of Week Four 60% Refund of tuition
Beginning of Week Five 50% Refund of tuition
Beginning of Week Six 40% Refund of tuition
Beginning of Week Seven 30% Refund of tuition
Beginning of Week Eight 20% Refund of tuition
Beginning of Week Nine 10% Refund of tuition
Beginning of Week Ten 0% Refund of tuition
There is NO refund AFTER the ninth week beginning with week ten!

TUITION DEFERMENTS

The University may grant tuition deferments for students who fall into one of the following categories:

1. Recipients of Financial Aid
2. State rehabilitation benefits directly payable to the University

Course descriptions

Taoist Philosophy and Tai Chi

This course will familiarize students with the development of the concept of Tai Chi in the Taoist philosophical tradition with the impact of Taoist philosophy on Neo-Confucian thinkers. (3 units lecture)

Philosophy of Movement Arts

This course will explore the history and theory of movement arts and the development of contemporary mind-body exercises. (3units lecture)

Qigong Healing and Nutrition

An introduction to the theory of qigong (chi gong) and its applications to health maintenance, including Taoist nutrition principles and healing. A companion course to UEWM Qigong course. (1 unit lecture)

Exercise Physiology and Injury Prevention

This course delineates the ways in which the human physiology responds and adapts to physical exercise. It also teaches the use of this understanding to help students avoid injuries during and after physical exercise. Topics include bioenergetics and neurophysiology, circulation and cardiovascular physiology, the effects on physiology of body composition, age, gender and the exercise environment. (2 units)

Tai Chi Teaching Systems I

An introduction to the history, philosophy, principles of Tai Chi, and application of its relationship to health, well-being, meditation, self-awareness, relaxation, balance and harmony. Tai Chi techniques, patterns, applications, and teaching methods will also be covered. (1 unit lecture, 1 unit activity)

Tai Chi Teaching Systems II

A continuation of Tai Chi Teaching Systems I. Pattern of movements for improving body awareness, efficiency of daily activity, and self-defense technique will be taught.

Emphasis on application of teaching principles to teaching Tai Chi to people of different ages or levels of skill, physical condition. (1 unit lecture, 1 unit activity)

Tai Chi for Fitness and Self Defense I

Designed to deepen students' understanding of the principles of Tai Chi within the larger context of cardiovascular fitness and health. Self-defense principles and applications are also covered. (1 unit lecture, 1 unit activity)

Tai Chi for Fitness and Self Defense II

A continuation of Tai Chi for Fitness and Self Defense II, this class will give students the tools to integrate Tai Chi techniques into a fitness/cardiovascular exercise program. Intermediate and advanced self-defense (including joint locks and throws) will be introduced. (1 unit lecture, 1 unit activity)

Comparative Study of Tai Chi Systems

This class will give students a broad-based familiarization to the theory, history, and physical movements of the major Tai Chi Chuan styles of Yang, Ch'ang, Chen, Sun, Wu and Hao. (1 unit lecture, 1 unit activity)

Tai Chi Event Management

This course will help students develop the skills required to develop, propose, organize and coordinate Wushu exhibitions and competitions with emphasis on community martial arts exhibitions and competitions. (2 units lecture)

Managing Recreational Tai Chi

Basic knowledge, concepts and practical applications key to success in the field of recreational sport management with an emphasis on recreational Tai Chi. Delivery centers and delivery systems for Tai Chi instructional programs appropriate for diverse populations; e.g. youth and elders. Introduction to the legal and risk management issues

important to recreational sport programs. Investigation of employment opportunities in Tai Chi instruction. (3 units lecture)

Analysis of Research Methods and Issues in Tai Chi

This course will familiarize students with the broad range of research issues in Tai Chi with an emphasis on comparative literature and critical thinking. (2 units lecture)

Research Methods

A study of procedures used to locate sources of information, organize and interpret collected data and apply results of published research. Various research methods are studied and used. Course concludes with formulation of a research design for a thesis or problem-oriented research project. (2 units lecture)

Masters Project The Masters Project is a three-unit project with rigor consistent with graduate work (not less than 100 hours), where the culminating experience is a poster presentation. The range of masters projects could include (but are not limited to): a web site; in-depth review of literature; business plans; product development; educational materials; mental training programs; fitness programs (pediatric-geriatric); historical analysis; educational intervention techniques; or others deemed appropriate by the academic advisor. Individual projects are agreed to by the graduate student his/her academic advisor, with approval of the Graduate Coordinator, as indicated on the Masters Project/contract. The signed form/contract will be placed in student's permanent departmental file. (3 units)

Note: A time limit of one calendar year from the date of the presentation has been set by the College of Tai Chi for the completion of corrections to the project. If not completed in that time-frame a grade of no credit will be given for the project.

COURSE REQUIREMENTS

Tai Chi Theory:

Taoist Philosophy and Tai Chi	3 units
Philosophy of Movement Arts	<u>3 Units</u>
Total	6 units

Tai Chi Practice

Tai Chi Teaching Systems I	2 Units
Tai Chi Teaching Systems II	2 Units
Tai Chi Fitness and Self Defense I	2 units
Tai Chi Fitness and Self Defense II	2 units
Comparative Study of Tai Chi Systems	<u>2 units</u>
Total	10 units

Note. All these have one-hour lecture and two hours activity for 2 units.

Tai Chi and Health

Taoist Qigong, Healing and Nutrition	1 units
Exercise Physiology and Injury Prevention	<u>2 units</u>
Total	3 units

Administration

Managing Recreational Tai Chi	3 units
Tai Chi Event Management	<u>2 units</u>
Total	5 units

Masters Project

Research Methods	2 units
Analysis of Research and Issues in Tai Chi	2 Units
Masters Project	<u>3 units</u>
Total	7 units

All students must have a current Red Cross (or equivalent) CPR Certificate.

Program of Study

Total of 31 Semester units. Full-time student can complete the program in three Semesters, or one calendar year.

Term One

Taoist Philosophy and Tai Chi	3 units
Philosophy of Movement Arts	3 units
Research Methods in Tai Chi	2 units
Tai Chi Teaching Systems I	2 units
Tai Chi For Fitness and Self Defense I	<u>2 units</u>

Total Units **12 units**

Term Two

Managing Recreational Tai Chi	3 units
Analysis of Research and Issues in Tai Chi	2 units
Taoist Qigong, Healing and Nutrition	1 unit
Tai Chi Teaching Systems II	2 units
Tai Chi Fitness and Self Defense II	2 units
Exercise Physiology and Injury Prevention	<u>2 units</u>

Total Units **12 units**

Term Three

Comparative Study of Tai Chi Systems	2 units
Tai Chi Event Management	2 units
Masters Project	<u>3 units</u>

Total Units **7 units**

Total Program Units **31 Units**

The Administrative Staff of UEWM

President, Ying Qiu Wang
Chief Executive Officer, Jerry Wang
Chief Financial Officer, Su Fang Tong
Vice President, Richard Friberg (part time)
Vice President, Doreen Simmons (part time)
Director of Academic Affairs, Chengguang Shi
Assistant Director of Academic Affairs, Ye Yang (Part time)
Korean language Program Director, Yong T. Kim
Director of Clinic, Ping Zheng
Director of Educational Administration, Pei Chi Chen
Academic Dean of the DAOM Program, Dr. Yun Yang
Dean of the College of Tai Chi, Dr. Daniel Weng (part time)
Information Technology Director, David Li
Financial Aid Officer, Debi Snow (part time)
Librarian, Daniel K. Brunk (part time)
Registrar, Tina Hu
Assistant Registrar, Jelian Chen
Accountant, Jenny Hsieh
Clinic Manager, Yuxin Hsieh
Receptionist, Suzanne Mirkamali
Admissions Advisory, Sharyn Chew
Admissions Advisory, Bonnie Yu
Facilities Manager, Galen Tang
Maintenance, Roman Barrera

Board of Regents

Natalia Radovilsky, M.S.
Shelly Fang, CPA
Rong Zhang, PhD
David Yao, JD
Melvin Hsu, DC
Ying Q. Wang, L.Ac., M.D (China)
Jerry Y. Wang, MSTCM

Faculty Assignments:

Taoist Philosophy and Tai Chi: Mr. Nick Masi or Dr. Robert Jahnke

Philosophy of Movement Arts: Dr. C. H. Daniel Weng

Qigong Healing and Nutrition: Dr. Robert Jahnke

Exercise Physiology and Injury Prevention: Dr. Craig Cisar

Tai Chi Teaching Systems I (1 unit lecture, 1 unit activity) Dr. Paul Wright (Lecture) Dr. Kenneth MacKay (Activity)

Tai Chi Teaching Systems II (1 unit lecture, 1 unit activity) Dr. Paul Wright (Lecture) Dr. Kenneth MacKay (Activity)

Tai Chi for Fitness and Self Defense I: Mr. Mark Wong

Tai Chi for Fitness and Self Defense II: Mr. Mark Wong

Comparative Study of Tai Chi Systems: Dr. C. H. Daniel Weng

Tai Chi Event Management: Mr. Ron Roman

Managing Recreational Tai Chi: Mr. Ron Roman

Analysis of Research Methods and Issues in Tai Chi: Dr. C.H. Daniel Weng

Research Methods: Dr. Gong Chen

Masters Project: This will be supervised by individual faculty members. Dr. Weng, Dean of the Department, and a graduate faculty committee will have final approval of the finished project.

Faculty

Chi-hsiu D. Weng, Ph.D., Department Dean

Ohio State University, Ph.D. (Movement Arts) 1987

National Taiwan Normal University, M.Ed. (P.E) 1975

National Taiwan Normal University, B.Ed. (P.E.) 1973

Gong Chen, Ed.D

University of Arkansas, Ed.D. Physical Education 1990

Beijing University of Physical Education Beijing, M.Ed. Physical Education 1981

Shenyang Physical Education Institute, B. Ed. Physical Education 1976

Craig J. Cisar, Ph.D.

University of Nebraska-Lincoln, PH.D. Exercise Physiology 1986

University of Nebraska-Lincoln, M.P.E. Exercise Science 1984

University of South Dakota, B.S. Business Administration, Emphasis in Accounting 1972

Roger Alan Jahnke, O.M.D.

California Acupuncture College, O.M.D., Oriental Medicine PhD 1983

Central Ohio School of Medical Physiotherapy, Master in Physiotherapy 1979

Tai Hsuan School of Oriental Medicine, M.Ac., Oriental Medicine 1974

University of Cincinnati, B.A., Comparative World Literature (focus on Asian Literature) 1970

Kenneth P. MacKay, PhD

University of Wisconsin, Madison, PhD (Meteorology) 1970

University of Michigan, Ann Arbor, MS (Meteorology) 1964

University of Michigan, Ann Arbor, BSE (Meteorology) 1961

Nicolas Masi, M.A.

University of Rochester, B.A. – History 2000

University of Rochester, B.A. – Italian Studies 2000

California Institute of Integral Studies, M.A. Asian and Comparative Studies 2002

Pi-Shin Wey, Ph.D.

University of Illinois, Urbana-Champaign, Ph.D. Instructional Technology 1992

University of Tennessee, Knoxville, MS Textile Science, Merchandising & Design 1985

Fu-Jen Catholic University, Taiwan, BS in Textile Design 1981

Mark J. Wong

Rank: 3rd Degree Black belt - 7th Teng US Shuai-chiao Assoc. 1999

Paul M. Wright, Ph.D.

University of Illinois, Chicago, IL B.S. Biology 1992
University of Illinois, Chicago, IL M.S. Kinesiology 1998
University of Illinois, Chicago, IL Ph.D. Education 2001

Tsu-Hong Yen, Ph.D.

University of Illinois, Urbana-Champaign, Ph.D. Leisure Studies 1992
University of Illinois, Urbana-Champaign, MS Leisure Studies 1987
University of Tennessee, Knoxville, MBA Business Administration 1984
Chinese Culture University, BS Tourism 1978